

High Coniscliffe Parish Council Meeting

Wednesday 20th August 2025

18.30 hours

St. Edwin's Church Hall, High Coniscliffe

Minutes

Attendance

Paul Branch
Rebecca Knowles
Anne Llewellyn (Clerk)
Michael Ramsay (Chair)
Chris Simmonds

Apologies.

Simon Atkinson
Ian Calvesbert
Duncan Laidler

In attendance

Councillor Crudass
Councillor Lee

Minutes of last meeting.

Agreed as an accurate record

Matters arising.

Raised on agenda

Finance.

- a. Current balance. £11,487.85
- b. Pending expenditure.
 - Website – (Draft should be sent to AL by the end of the week.)
 - £665 design costs
 - Domain name - £20 pa
 - Web hosting - £9 per month
- c. Clerk's remuneration.
 - To be discussed at next meeting

Business

- a. Review and acceptance of policies and processes. Policies approved and will be located on website.
- b. Meeting protocols.
 - All meetings will be held in Church Hall. Schedule of meetings circulated and will be uploaded to website.
 - Members of the Parish can attend any meeting and ask questions (See Public Participation at Parish Council Meetings Policy)

- Minutes will be produced from each meeting and will be in draft form until signed off by the Chair at the next meeting when they will be put on the website.
 - A public participation meeting will be held as well as the AGM – see schedule of meetings.
- c. CDALC Membership. This membership has lapsed but it was agreed that it would be useful to renew membership as this is an excellent source of information and advice. AL to investigate costs.
 - d. Update on signage re dog fouling. To be discussed at the next meeting when IC in attendance.
 - e. Plan for lighting between Church Hall and Lych Gate
There have been some Issues re equipment. PB and CS are looking at alternative solutions
 - f. Plan for bus stop refurbishment
Protective coating to be applied. RK will complete this over the next week and this will be followed by installation of solar panels – alternative power solutions being explored.
 - g. Update on bridge at bottom of Mill Lane
DBC have informed us that delivery of the bridge is expected in 8 weeks and installation will begin shortly after. Communication has been circulated through Facebook and WhatsApp
 - h. Litter picking
A new parishioner (Carmen) has asked whether there is a litter picking group. It was agreed that this was a good idea. AL will consult with Carmen re dates and times. Councillor Lee will email information about DBC contact to get equipment.
 - i. Christmas carols on the Green
It was agreed that we should organise this asap to avoid clashes with the pub and church. 13th December would be preferred date. AL to communicate with pub and church and check whether Cockerton Band is available
 - j. Summer Fair, 2026
It was agreed to get the date in diaries asap. AL will check with the pub and tennis club to see if 20th June 2026 is feasible. Sub Committee will be established in the new year to plan and organise the fair.

Any Other Business.

- Councillor Lee informed the meeting that the data from the 2006 traffic survey was incorrect (traffic volume was much lower than 40,000 that has been previously communicated). Puts 9000 from recent survey into clearer perspective
- Councillor Lee attended a meeting re Making Rural Areas Safer. This was a multi-agency approach exploring options to make rural places safer including traffic measures.
- Speed limit on A67 from Barnard Castle is to be reduced to 40mph – timescale unknown at present.
- Pavement parking in the village. This was raised as an issue by a parishioner. It was agreed that the Parish Council has no powers to address this issue.

- Current speed cameras to be upgraded. Plan for implementation to be discussed at next meeting.

Date and Time of Next Meeting

- 15th October 2025 at 6.30pm.

Agreed as an accurate record of the meeting.

A handwritten signature in black ink, appearing to read 'Michael Ramsay', is displayed on a light gray background.

Michael Ramsay
Vice Chair
15.10.25